

64-3694

(CLASSIFICATION)

## OFFICE OF THE DIRECTOR

Action Memorandum No. \_\_\_\_\_

A-386

Date 25 May 1964

TO : Deputy Director/Support

SUBJECT : Director of Finance

REFERENCE:

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1. On several occasions the DCI has expressed considerable irritation over the cases of embezzlement of funds that have come to his attention. He has asked to be assured that all personnel having access to confidential funds are not in financial distress.

2. Would you review our present procedures for authorizing access to confidential funds and advise me what additional safeguards you believe should be instituted.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
Executive DirectorM  
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LBK:drm

Distribution:

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SUSPENSE DATE: ① - ER

1 - ExDir

SECRET

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